

Meeting: Sherborne Apples Forum (S.A.F.)

Date: Monday 27<sup>th</sup> March 2017

Location: The Apples Medical Centre

Attendees – Philippa Cannings, Practice Manger (PM)

Alan Harrison, S.A.F. Chair

Trevor Rogers, S.A.F Vice-Chair

Madeline Dumville, Patient

Jill Gregory, Patient

Kate Norris, Patient

Melanie Jones, Patient

Bruce Duncan, Patient

Jill Mundy, Patient

Sarah Hill, Patient

Frank Brownsdon, Patient

Sue Ferdinando, Patient

Ian Gibbon, Patient

Ann Bucks, Patient

David Bucks, Patient

Dr G Miles, GP/Partner

Philippa Cannings, Practice Manager

Roger Marsh, PPG Chair Newlands

Tony Meehan, PPG Chair Bute House

Duncan Richards, Outside Organisation

Keith Harrison - CCG

1. **Welcome and introductions** – 11 new members, successful MJOG Text messaging to all patients with mobile numbers; Terms of Conditions need to be reviewed (Philippa Cannings and Alan Harrison to action).
2. **Notes of last meeting** – briefly discussed; Alan Harrison thanked Trevor Rogers, the practice now puts in the occasional article in the local free magazines; Thornford, Yetminster, Longburton and Bradford Abbas.
3. **Practice Update** – Philippa Cannings (all matters discussed in the S.A.F meeting is confidential);
  - The surgery has now become accredited as being Dementia Friendly Practice (article going in the local press)
  - December Cake Stall £202.50 for Dementia UK
  - Staff Changes – 2 retirements; Dispensary Manager (Jo Stone) and Receptionist (Monica Havard) new Dispenser Suzanne Chant starts early April
  - New Telephone System in place; options when the patient rings in, Reception, Secretary or Health Visitor
  - Prescription fee increase 1<sup>st</sup> April to £8.60

The above items will be announced in the quarterly Newsletter; spring, summer, autumn and winter, the group were not aware of the Newsletter; there are copies in the Waiting Room, on the practice website, sent via email.

Philippa asked if anyone would like to assist in the Newsletter, please let her know.

#### 4. CCG update – Keith Harrison

Keith explained the outline of the Patient Participation Group (S.A.F)

*Since April 2015 NHS England has required all GP Practices to establish a Patients Participation Group (PPG). This provides a regular forum for patients to discuss and inform the decisions made by their local GP Practice about how to continually improve its services. The main purpose of the PPG is to bring patients and the Practice closer together and the PPG fulfils the role as a 'critical friend' to the Practice, offering constructive feedback from the patients' perspective.*

- **Live Well Sherborne Week Mon 19 – Sat 24 June;** all health providers/GP surgeries/Leisure centres/Well-being providers to have stalls/activities around the town to promote health living. All three surgeries PPG's will be asked to take part, to promote the groups  
Planning Group for Live Well Sherborne Week – next meeting is Weds 5<sup>th</sup> April, 2pm at 65 Newland (contact Keith for details)
- **PPG Chairs** meet regularly; PPG Chairs Group meeting is Tues 18<sup>th</sup> April, 10am-12pm at Peacemarsh Surgery, Gillingham. Trevor Rogers to attend.

**Clinical Service Review – (CSR)** Keith discussed the CSR; for full details please visit these websites;

(<http://www.dorsetccg.nhs.uk/search.htm>)

(<https://www.csr.dorsetsvision.nhs.uk/csr/>)

The patient questionnaires has now closed (28<sup>th</sup> February) Keith asked for a show of hands of how many of the group knew about the CSR, only one person.

CSR – the CCG Board will take decisions informed by public consultation feedback at its meeting in September.

5. **Future events for S.A.F** – following on from the success of the Cake Stall we would like hold another stall (maybe something healthy) in the Spring to raise funds for Future Roots (ties in with Dementia Friendly Practice)

Future Roots; Founder Julie Plumley (Rylands Farm Sherborne) the farm helps all ages, for more information: <http://www.futureroots.net/> agreed that this would be a good cause.

6. **Sherborne & District Dementia Action Alliance** – Trevor Rogers attended the last meeting; discussed the possibility of the 'Safe House' in Sherborne – next meeting is on 25<sup>th</sup> May 2017 at 6pm Manor House.

7. **Newlands update** – Roger Marsh, Newlands have also been accredited with being a Dementia Friendly practice (January 2017)

Boots over 45's Health Checks – this has been poorly organised, staff now trained, 03/04/2017 Boots will now be able to offer this service

#### **AOB:**

1. Discussed how the S.A.F. could spread the word to the patients, already advertise on the practice website, Newsletter, at the Flu clinics , S.A.F. members in the waiting room/porch area to see patients during clinic time, text messaging.

Suggestions – S.A.F. in the waiting room discuss with patients, S.A.F. member outside Sainsbury's/Waitrose; Keith suggested all three practices combining.

Young members – possibly run a combined event with Bute and Newlands to engage our young patients.

2. Frank Brownsdon – asked what do the GPs want from the group/CCG?

Dr Miles would like to see the boundary of Somerset and Dorset removed, explained the difficulties that cross boundaries bring when referring a patient.

3. A suggestion was made that a leaflet informing the patients of all the different clubs/out-side health providers/leisure centre would be useful, especially for the new patients, new residents of Sherborne.

4. Keith suggested having a 'Steering Group' of a limited number of the S.A.F. group; Steering group will be pro-active with events/meetings – the remaining members of S.A.F. to meet every quarter to oversee and be updated with the current issues etc. The group did not confirm nor declined this idea.

Date of next meeting; Monday 26<sup>th</sup> June 6pm at the Practice