

Meeting: Sherborne Apples Forum (S.A.F.) AGM

Date: Tuesday 17<sup>th</sup> November 2015

Location: The Apples Medical Centre

Attendees – Philippa Cannings, Practice Manger (PM)

Alan Harrison, Chair

Madeline Dumville, Patient

Polly Pollard, Patient

Judith Austin, Patient

Keith Harrison, CCG PPG

Guy Patterson, POPS

Apologies – Roger Bonelle, Trevor Rogers

1. Introductions

2. Notes of the last meeting and any matters arising –

- Dementia Action Alliance – Sherborne Dementia Friendly Town, this will hopefully continue however Lizzie Kingsbury is no longer in the post.
- Dementia Friendly Practice – hoping to achieve this next year, Guy Patterson will investigate and inform the PM and HCA, Ruth King (Relates to her HCA in the Community Role) PJC to find out if the other Sherborne Practices are Dementia Friendly
- Flu Day - National Press with regards to Flu uptake – lower than previous years, The Practice is in the process of sending out Text Messages to the patients who are eligible to have a Flu jab – work in progress
- Flu Day – lots of interest in the S.A.F via post and email (excellent poster made by Irene and Dy, plus S.A.F Leaflets), an email was sent out to the Virtual group and Agendas to the patients who wanted to join via post, however not a good uptake at the actual meeting – discussed adding every email to the Virtual group, reaching a higher percentage of patients, gender, age etc
- Answer Phone – no recent queries – discussed the possibility of purchasing a new Telephone System, as this would rectify the queries with the Answer Phone, to be discussed with the GPs

3. Change date/time of the S.A.F meetings – Judith Austin mentioned the group to a few of her friends, school mums, they informed Judith that they could not attend due to the time of the meetings – the group agreed to changed the next meeting to Tuesday 9<sup>th</sup> February at 1.30pm at the Practice –

- PM to advertise it in the Practice, via email to all patients who have registered their email with the Practice and to the Virtual group and add to the Repeat Prescriptions
- Keith Harrison will discuss with the Gryphon school to invite year 13's who are a patient of the practice

4. CCG – Locality meeting today, discussed the reviews that are happening within the practices; relating to different services that are provided but not funded, plus discussed the referrals that come back from Secondary Care
  - CSR – the Clinical Service Review has been delayed – handed out a leaflet that shows a link to a video which explains about the CSR – PM will show this at the next S.A.F meeting
5. Practice – S.A.F discussed the Practice is part of the community and what we can do to involve the patients, raise funds for the Waiting Room, ideas discussed:
  - Coffee mornings – In Spring, a few mornings, to be held in the porch, donations for cakes (Need to list the ingredients) – patients may be encouraged to join the group/give suggestions – Invite BMV and Sherborne Matters
  - Meet the GP/Team, perhaps one Saturday - Invite BMV and Sherborne Matters
  - Discussed what we are hoping to achieve e.g. Update the Waiting room, this is visible to the patients, better seating for the patients who have trouble with mobility etc

AOB –

- All North Dorset Practices PPG in Spring will discuss Waste Medication
- Carol Concert 2<sup>nd</sup> December 2015

Next meeting on 9<sup>th</sup> February 2016 at 1.30pm in the Practice