

## **Apples Patient Participation Group**

### **Steering Group Minutes Tuesday 27<sup>th</sup> Feb 2018**

Attendees: Bruce Duncan(BD), Trevor Rogers(TR Chair), Jill Gregory (JG)Philippa Cannings (PJC, Practice Manager), Jon Andrews (JA) Ken Worden (KW) Pamela Winter-Goodwin (PWG) Roger Marsh (Newlands Chair), John Williamson (JW), Kate Norris (KN), Celia Burr (CB – New member)

1. TR – Welcomed everyone to the meeting -Minutes of last meeting and current agenda distributed on chairs.
2. JG – Brief explanation and clarification of the two groups: for any new members

**Main Apples PPG (Patient Participation Group)** meeting quarterly, receives information from the locality and practice plus receives feedback from the current Steering Groups that are formed from the Apples PPG

**Apples Steering Groups**, are formed from members of the Apples PPG, it is an 'Action/Doing Group'. There can be many Steering Groups that feedback to the Apples PPG; the projects are purposed at the quarterly Apples PPG. This group meet as frequently as needed.

#### **3. Feedback/Presentations from current PPG projects:**

**Walking for Health** – KW (Walk leader) Organised by CCG;

Joint walks for the three Sherborne Practices – Meeting and start times tbc. Walking up to a max 1.5 hours, for all abilities. Very sociable walk, meet new people. More volunteers required to become walk leaders. Poss. advertises in shops, Blackmore vale mag, town notice boards.

**Local Buses, No.57** – JA;

A potential pilot scheme being set up by the community; bus passes or make a contribution – tbc, DCC have a transport planning team meeting on 8<sup>th</sup> March (BD attending and will feedback) patients can use the Voluntary ambulance transport

**Waiting Room** – JG, KW, PWG, KN;

Steering group have met twice; plan to empty the Waiting room of leaflets, rearrange the posters/notice boards – discussed the seating in the Waiting room, need more chairs with arms; poss. funds from Rotary community (BD to investigate)

**Communications** – JG, KW, PWG, KN;

Reviewing the New Patient information, website and hoping to run a campaign to make sure we have patient's correct details – PPG Newland wrote a letter from the PPG to be included in the Welcome pack

**Gryphon School** – TR;

Potential meeting to be arranged between the PPGs and the Head Teacher, discussed the possibility of the pupils influencing their elders on Alcohol, weight, IT issues etc. – informing the pupils on what they do when they go to university etc.

**Sheltered Housing** – RM;

'My life my care' website Carol Cake responsible for the website, PPG's to visit the sheltered housing to promote 'My life my care' hand out leaflets promote the website poss. April/May tbc – Link to the website on Dorset County Council in June 2018

#### **Yeatman Project – BD;**

Explained that back in Oct 2017 there was a meeting to consult with the PPGs and other service providers, however this turned out not to be a consultation but more of a 'this is what we are doing'. An outline business case has been put forward for the three GPs to relocate to the Yeatman. The Yeatman would be a hub where all the service providers; Social care, Health visitors, Carers, District Nurses etc. will all be under one building – this has not been approved – Pending

#### **Sherborne Practices – PJC**

A video was shown to the PPG from the three Practice Managers; the video explained that the merger of the three practices is on the cards, with a potential merger date of 1<sup>st</sup> July 2019

The PPG were very positive and understood the pressures that Primary Care is under.

#### **4. Newlands update – RM;**

- DNA try to sort out the data
- The PPG have now taken on the task of the Practice Newsletter
- Sepsis Notice – this is a very hot topic in all surgeries
- Practice requires a new Dispenser
- NAPP – Guidance on 'Looking after yourself' can I see a Pharmacy for certain health queries, am I being a good patient?
- New housing development – poss. funds from CCG tbc

#### **5. AOB - No other business discussed – TR closed the meeting at 7.15pm**

**Next Apples PPG meeting on Tuesday 22<sup>nd</sup> May (change of date) 6pm at the surgery**